

Town of Yarmouth
PROCLAMATIONS & ACCOUNCEMENTS POLICY

Effective: October 12th, 2017
TOY 2



1.0 Purpose

To establish a protocol to handle requests to Council regarding proclamations and announcements.

2.0 General

The Town receives requests to make public proclamations and announcements. Proclamations are defined as declarations that are solemn, official or formal. To proclaim is also to praise or glorify. Council recognizes that an official proclamation made by the Mayor or Council can promote and enhance the credibility of a cause, and affirms the Town's support of that cause.

3.0 Public Awareness

Requests received for proclamations or announcements will be added to an agenda of a regular Town Council meeting, as correspondence for information.

4.0 No Council Decision

Council will not make motions on requests for Proclamations or announcements. Placing on the Town Council agenda "for information" makes no claim of support, but rather leaves citizens the freedom to choose whether to personally support or not support each cause. Council will not make a judgment on each request and will avoid the administrative burden to reviewing and researching each request for a proclamation.

5.0 Relevance to the Town of Yarmouth

The Town of Yarmouth reserves the right to decline to include a request for a proclamation or announcement to an agenda if the request does not originate from an individual or organization with an address in our Town.

Clerk's Annotation for Official Policy Book

Date of Adoption: October 12, 2017

I certify that this 'Proclamations & Announcements Policy' was adopted by Council as indicated above.