



Surplus Land for Affordable Housing Program

Call for Submissions Application Form

Contact Information

Name of Organization: _____

Project Title: _____

Federal Charity or NS Registered Joint Stock Number: _____

Contact Person: _____

Contact Information (phone): _____

Contact Information (email): _____

Mailing Address of Contact:

Name and Contact Person of Private Sector Partner (if applicable):

Please attach a copy of the partnership agreement (if applicable)

Information Regarding Your Organization

Number of years' experience in providing housing: _____

Description of organization's mandate and services: (If more space is needed, please provide the information as an attachment).

List of other residential properties your organization currently owns/manages: (If more space is needed, please provide the information as an attachment).

Summary of similar projects you have participated in or have led: (If more space is needed, please provide the information as an attachment).

Description of partner organization's experience (if applicable): (If more space is needed, please provide the information as an attachment).

Please share any other information that you would like the review team to consider: (If more space is needed, please provide the information as an attachment).

Please attach copies of your organization's previous 3 years of financial statements (or statements for each year incorporated if less than 3 years).

Project Description

Address of property: _____

Number of Residential Units - Total Units: _____

Number of Residential Units - Total Affordable Units: _____

Please indicate the projected residential unit breakdown in the building:

Number of studio/bachelor units (total): _____

Number of affordable studio/bachelor units: _____

Number of 1-bedroom units (total): _____

Number of affordable 1-bedroom units: _____

Number of 2-bedroom units (total): _____

Number of affordable 2-bedroom units: _____

Number of 3+ bedroom units (please specify number of bedrooms) (total):

Number of affordable 3+ bedroom units (please specify number of bedrooms):

Please describe what level of affordability this housing will target, including anticipated rents: (Affordability will be measured against CMHC average market rent for the unit type and zone) (If more space is needed, please provide the information as an attachment).

Will this project follow Housing First Principles: YES NO

Will this project target a population or group identified as a National Housing Strategy Priority Group, according to the definition provided by the Canada Housing and Mortgage Corporation? YES NO

If yes, please describe the population or group: (If more space is needed, please provide the information as an attachment).

Please provide a description of how the project will meet or exceed the energy efficiency requirements of the National Building Code: (If more space is needed, please provide the information as an attachment).

Please provide a description of how the project will meet or exceed the accessibility requirements of the National Building Code: (If more space is needed, please provide the information as an attachment).

What is your anticipated date to apply for a building permit? _____

Please provide any additional information regarding the development that you feel is relevant to your project (whether the development is exclusively residential, what other land uses are included, are support services provided): (If more space is needed, please provide the information as an attachment).

Project Funding

Please attach a project construction pro-forma that includes the following information at a minimum:

- Hard costs / cost related to construction
- Soft costs /cost related to design
- Project manager costs
- Costs associated with the acquisition of land
- All sources of financing, both confirmed and unconfirmed

Please describe how this project meets the eligibility criteria for other sources of funding (eg, Town of Yarmouth Affordable Housing Grant Program, NS Affordable Housing Development Program, etc): (If more space is needed, please provide the information as an attachment).

Please attach a project operation pro-forma that includes the following information at a minimum:

- Annual operation costs (utilities, property tax, maintenance, reserve) for the next 5 years
- Rental income (if applicable)

Document Checklist

Please be sure to include the following information if applicable to your project, documents can be submitted to the Town Clerk by email with your completed application:

admin@townofyarmouth.ca or delivered to 400 Main Street, Yarmouth Nova Scotia B5A 1G2, Attn: Town Clerk.

- Private sector partnership agreement (if applicable)
- Previous 3 years of financial statements (or statements for each year incorporated if less than 3 years)
- Project construction pro-forma
- Project operation pro-forma