



REQUEST FOR PROPOSAL (RFP)

Open-Air Pavilion Construction – Yarmouth South Playground

1. Introduction

The Town of Yarmouth invites qualified contractors to submit proposals for the design and construction of an open-air pavilion at Yarmouth South Playground. The pavilion will serve as a multi-purpose space for community events, gatherings, and recreational activities. The pavilion will be constructed over an existing concrete pad, located on the southeast corner of the property.

2. Project Overview

Project Name: South Playground Open-Air Pavilion

Location: Yarmouth South Playground (131 Main St)

Project Budget: \$60,000

Completion Date (desired): August 30, 2025

Scope of Work: Includes design, procurement of materials, construction, and finishing works.

3. Scope of Work

The scope of work includes but is not limited to:

- Site preparation and foundation work.
- Structural framework and roofing. Pavilion to be a minimum size of 24.0 ft x 36.0 ft.
- Electrical and lighting installations (vandal proof).
- Accessibility features.
- Landscaping and drainage around the pavilion.
- Compliance with all relevant building codes and permits.
- Compliance with Accessibility Standards (CSA/ASC B651:23 National Standard of Canada).

4. Proposal Requirements

Interested firms must submit a proposal including:

- Company profile and relevant experience.
- Design concept and technical specifications.
- Project timeline and milestone schedule.
- Itemized cost estimate.
- References from similar projects.

5. Evaluation Criteria

Proposals will be evaluated based on:

- Technical qualifications and experience (30%)
- Design feasibility and compliance (25%)
- Project timeline (20%)
- Cost effectiveness (15%)
- Sustainability and innovation (10%)

6. Submission Details

Deadline: 3:00pm Tuesday May 13, 2025.

Submission Format: Paper copy mailed or delivered to Town of Yarmouth, 400 Main St, Yarmouth NS, B5A 1G2. Envelope to be clearly marked 'Attn: CAO, RFP South Playground Open Air Pavilion'

Questions/Inquiries: Direct any questions or to arrange a site meeting please contact: Todd Muise, Parks and Facilities Supervisor, at (902) 307-2924 or email parks.supervisor@townofyarmouth.ca

7. Terms & Conditions

- The Town of Yarmouth reserves the right to accept or reject any proposal.
- All costs incurred in the preparation of the proposal are the responsibility of the bidder.
- The selected bidder must enter into a formal contract before commencing work.

8. Contact Information

For further information, please contact:

Chad LeBlanc, Director of Operational Services

227 Pleasant St, Yarmouth, NS B5A 2K2

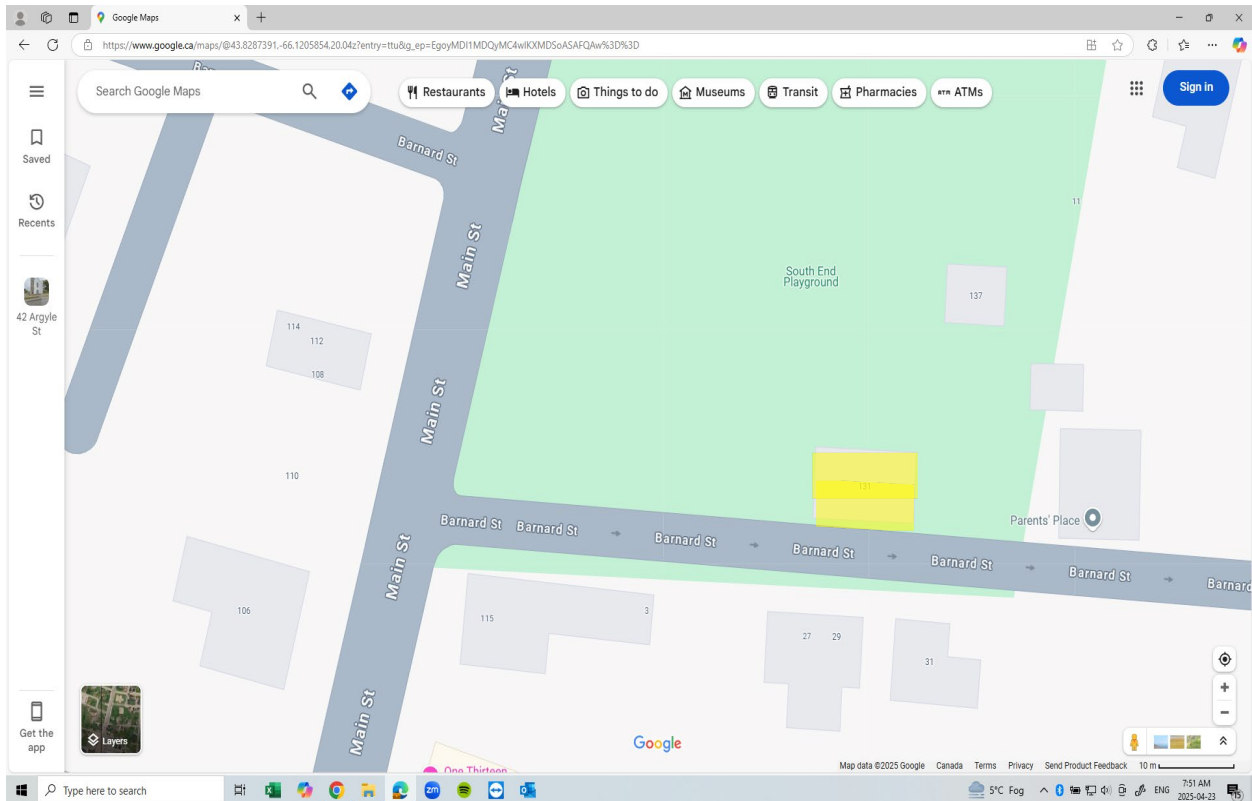
Phone: (902) 742-9423

Email: managerpw@townofyarmouth.ca

We look forward to receiving your proposals and working together to create a valuable community space.



Existing concrete pad where pavilion is to be constructed



General location of new pavilion