

Town of Yarmouth Building / Development APPLICATION

<i>Application Type:</i>	✓
Development / Sign Permit	
Building Permit	
Demolition Permit	
Occupancy Permit	

Application Only – Please Print

LAND OWNER INFORMATION:

Owner Name: _____

Address: _____

Postal Code: _____ Res. Tel: _____ Bus. Tel: _____ Cell: _____

Email: _____

APPLICANT / LEASEHOLDER INFORMATION:

As above **OR** Applicant / Agent Name: _____ Authorization Attached

Address: _____ Postal Code: _____

Res. Tel: _____ Bus. Tel: _____ Cell: _____

Email: _____

When permit is ready:

MAIL **CALL** **EMAIL**

(Permit is mailed if not indicated or if not picked up 1 week after call)

JOB SITE CIVIC ADDRESS: _____

CONTRACTOR: Owner Applicant **OR** Contractor Name: _____

Address: _____ Postal Code: _____

Tel: _____ Cell: _____ Email: _____

LOT / STRUCTURE USE:

Present Use of Land and Existing Structure(s): _____

Proposed Use of Land or New Construction(s): _____

(Please attach additional information and sketches as required to this Application)

Size of Structure / Sign _____ Describe New Business Sign(s): _____

Number of Dwelling Units _____ Total Cost of Construction (s): \$ _____

Total Square Footage (Each Floor): _____

I hereby certify that I am the owner / duly authorized agent (authorization from owner attached) of the land on which this building / development is proposed and make application for Permit (s) as set out.

Date PRINT NAME Owner / Authorized Agent SIGNATURE Owner / Authorized Agent

APPLICATION FEES / AUTHORIZATION:

No Application will be processed without all required information and fees paid. No work shall commence until permit(s) are issued. There is no charge for a Development Permit. A plan review with the Building Official is required before a permit will be issued.

*Minimum \$10 non-refundable fee as indicated below.

** Deposit of \$200 (only required with existing hook ups to Town Services) will be refunded after capping and required inspections by the Public Works Department.

***Residential & Commercial fees are based on the square footage or dollar value whichever is the least expensive.

Office Use Only		
Site Location : _____		
Permit Type	Calculation	Total Fee
Development Permit	Free	\$0
Residential Building Permit***	Total Value: x 10¢ per sq.ft. or 1% (\$10) per \$1,000	\$
Commercial Building Permit***	Total Value: x 20¢ per sq.ft. or 1% (\$10) per \$1,000	\$
Demolition Permit	\$200** + \$50 + \$10* Original Permit #:	\$
Occupancy Permit	\$25 + \$10* Original Permit #:	\$
TOTAL:		\$
<input type="checkbox"/> Sewer and/or Water Entry Approval: _____ Date: ___/___/___ <div style="text-align: right; margin-right: 100px;">(Town Engineer)</div> <div style="text-align: right;">mm/ dd / yy</div>		
<input type="checkbox"/> Street Access Approval Required: _____ Date: ___/___/___ <div style="text-align: right; margin-right: 100px;">(Town Engineer)</div> <div style="text-align: right;">mm/ dd / yy</div>		

TOWN OF YARMOUTH

400 Main Street, Yarmouth, NS, B5A 1G2 Website: www.townofyarmouth.ca
Main Tel: (902) 742-1505, Fax: (902) 749-1474

Building Official Cell: (902) 749-8808, Email: buildinginspector@townofyarmouth.ca
Development Officer Tel: (902) 742-1505, Email: development@townofyarmouth.ca

Planning Guidelines Link - <https://www.townofyarmouth.ca/building-permits.html>

Commercial Permit Process Link - <https://www.townofyarmouth.ca/281-commercial-permit-process-checklist.html>

Residential Permit Process Link - <https://www.townofyarmouth.ca/282-residential-permit-process-checklist.html>