

# Subdivision Approval Process

## Checklist to a Successful Construction Project

Do I need to apply for a subdivision approval?  
Are you dividing an area of land into two (2) or more parcels, moving a property line, or resubdividing or consolidating two or more parcels?

 Yes

 No

How do I apply for the subdivision approval process?

 Submit an Application Form  
Application forms are accepted at Town Hall, 3rd floor Planning & Development.

 Provide **12 Copies of Plan**  
The Town requires 12 copies of the final plan of the proposed subdivision.

Who should I talk to?

 Development Officer

Where can I find an application?

Review the subdivision form for required information. Most applications require Location, application type, type of approval required, type of development, and access to services.

 Online  
<http://townofyarmouth.ca/>
 Town Hall  
3rd Floor Planning and Development

How long will this take?  
How much will this cost?

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